

**Department of Materials Management  
Procurement Unit  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
45 W. Gude Drive, Suite 3100  
Rockville, Maryland 20850**

**April 23, 2019**

**NOTICE TO OFFERORS**

**The following are questions and responses regarding  
RFP No. 4883.1, Literacy and Mathematics Intervention Materials  
for Middle School Grades 6-8**

Question 1: Will supplemental or Tier II solutions be considered?

**Answer: Yes**

Question 2: How many teachers/students would participate?

**Answer: Potentially one teacher from each middle school for each intervention in 25 middle schools. Up to 2,500 students per intervention.**

Question 3: Is an online only solution acceptable?

**Answer: MCPS will consider an online solution.**

Question 4: Would online website content be exempt from NIMAS requirements (section 4.1.13)?

**Answer: MCPS will consider the exemption if applicable to the material.**

Question 5: Are all features listed in RFP section 4.1 mandatory? Would MCPS consider a solution if it does not meet all listed features?

**Answer: MCPS may consider alternate solutions.**

Question 6: Will you accept responses for Tier 3 Literacy only, no mathematics?

**Answer: Yes**

Question 7: Will the resources listed on the District's website as approved interventions still be used moving forward, and any new resources identified with this RFP be added to that existing list? Or will interventions selected under this RFP replace those on the current list?

**Answer: Current approved intervention use will be determined later this spring.**

Question 8: Should bidders submit separate proposals by subject, one for math and one for literacy?

**Answer: Yes**

Question 9: On page 2 under section 3.1, the RFP references a 45-minute lesson sequence. Please clarify if this is a separate 45-minute period for students in their academic day. Also, is there a 45-minute sequence for decoding, another 45 minutes for comprehension, etc. or a combined 45 minutes to cover all? Any additional information you can provide regarding the lesson sequence would be appreciated.

**Answer: Most middle school classes are 45 minutes. The District is looking for interventions that combine to equal 45 minutes or stand alone to fill a 45 minute course.**

Question 10: Does the District intend to purchase and pay for all three years upfront in year 1 of the contract? Or will this be an annual purchase?

**Answer: The District intends to purchase the initial three years upfront.**

Question 11: On page 9 under section 7.0, the RFP specifies that the District “expects to implement each of the reading and mathematics intervention programs in 40 Middle Schools with a total of approximately 2,500 students.” Please confirm that this is for 2,500 students total across both subjects, math and reading (rather than 5,000 students total).

**Answer: 2,500 students for each content area.**

Question 12: How many teachers will participate in this implementation?

**Answer: See question 2**

Question 13: On page 9 under section 7.0, the RFP specifies that the District “expects to implement each of the reading and mathematics intervention programs in 40 Middle Schools with a total of approximately 2,500 students.” Please confirm that this is for 2,500 students total across both subjects, math and reading (rather than 5,000 students total).

**Answer: 2,500 for each. Possibly 5000 students but some will require both.**

Question 14: What devices are being used in the Middle Schools?

**Answer: Chromebooks and windows desktop computers**

Question 15: Section 7.0 states MCPS expects to implement each of the reading and math programs in 40 middle schools with a total of approximately 2,500 students. Is there an estimated number of students per program (i.e. 2,500 students in Comprehension, 2,500 in math, 2,500 in fluency, and 2,500 in decoding)?

**Answer: See question 2**

Question 16: Is there a webinar or video conference link for the pre-proposal conference?

**Answer: No, there is only a dial in number.**

Question 17: Section 14.0.3 calls for "a pricing proposal... as a separate document outlining content, timeline for implementation, training, professional development, etc." and RFP page 14 seems to indicate Attachment E is the pricing proposal. Does MCPS require Attachment E, or a separate narrative document, for the pricing proposal?

**Answer: Attachment E is the pricing proposal, however, it would be helpful if you would attach a price quote that outlines in detail the cost of each item.**

Angela McIntosh-Davis, Team Leader  
Procurement Unit

AMD

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: \_\_\_\_\_  
(Name & Title)

Name of Company: \_\_\_\_\_